



Wellspring Preschool Admissions Agreement

Parent Handbook Agreement:

Wellspring Preschool will provide basic services for my child Monday to Friday from 9 am to 12 pm. The school will provide snacks, quality learning opportunities, and care. As we have read the Wellspring Parent Handbook, we understand that compliance with all the policies stated within, is required and will ensure the continued enrollment of my child at Wellspring Preschool.

Licensing and Safety Agreement:

We agree to provide an emergency earthquake kit for our child's use in case of an emergency. We understand that licensing has rights (that an analyst from California Department of Social Services can enter the facility and interview staff and children and review child and staff records at any time). We agree to sign our child out using our full legal signature as required by licensing.

Agreement of Services:

We agree to pay tuition and fees as outlined in the Tuition Agreement. If we would like to withdraw our child from Wellspring Preschool, we will give 30 days notice prior to our child's withdrawal or one month's tuition will be due. There are no partial month refunds. Tuition and fees are subject to change from year to year. Wellspring Preschool reserves the right to change fees upon giving parents/guardians 60 days. Wellspring Preschool does not offer an extended day option or have supplementary services. It is a part-time, two, three or five mornings a week program.

Grounds for Termination Agreement:

1. If the parent/guardian refuses to sign forms required for entrance and admissions;
2. If the parent/guardian does not pick up child deemed unable to participate in program; due to illness, lethargy, uncontrollable harmful and/or disruptive behavior within the first 30 minutes of phone notification;
3. If after 30-days transitional period it is determined that parent or preschool determines preschool is not meeting the child's needs;
4. If the parent/guardian refuses to comply with policies and procedures as outlined in the Wellspring Preschool Parent Handbook.

All of these instances are grounds for termination of this agreement.

By signing and dating this form we have read, understood and agreed to all terms and policies in admission of our child to Wellspring Preschool, owned and operated as a ministry of Wellspring Church, as has been instructed and documented in the Wellspring Preschool Parent Handbook.

I/We the Parent(s)/Guardian(s) of _____
(Child's name here)

Acknowledged by:

Name of Parent/Guardian _____
(Print full legal name here)

(Legal Signature here) (Date)

Name of Parent/Guardian _____
(Print full legal name here)

(Legal signature here) (Date)

Wellspring Preschool Director

(Legal signature here) (Date)

Please return the original and keep a copy of this form for your records.